Market Street Condo Board

2/8/2018

- Review Minutes Previous Minutes Approved 5-0 (Stamps, Smyth, Ellison, Saffold, Stearns)
- Elevator Update The building has a platinum premier package w/Thyssenkrupp. The current physical state and well-being of the cabling. $8,867 for cable/block/gearing replacement. Work to replace would take 48-72 hrs. (Vote carries 5-0 to move on that once written contracts are presented and signed. Also trying to get a website/technology based method to push out documents to the COA instead of physically sending them out via mail/carrier. Discussion of a 3yr, 5yr, or continuing on a year to year basis was discussed, with possible savings on a 3yr or 5yr. An annual contract with Thyssenkrupp will be continued, with the current contract up on 10/8/18 with a 90 day notice to Thyssenkrupp of discontinuance.

- Website Directory Sent out an email asking for participants for contact information.
- Condo Directory Same as above, will be sending out another email.
- Door Update Front door adjusted and now locking. The side door is now working and operational.
- Lawyer Letter Discussion Legal review of occupancy within the building.
- Attachments to Outside of Building 306 has flower boxes that are not allowed.
- Lighting Update Handyman is out of town until May. We will continue looking for an electrician/handyman.
- Cleaning of Stairwell/ Common Area Janitorial service contacted for deep cleaning of stairwell and possible repair.
- Set Up Key Saffold will make sure that all board members have a key to the basement, the janitorial closet, and know the code to the elevator closet.
- Handyman Update Prentice will check with Jeff Renegar about an electrician he has used in the past.
- Door code will be changed March 3, and a notice will be sent out via email.